Project is uploaded to Crowdfund Crawley website.

Project Owner gives details of the proposed project, including total funding target along with a set timescale in which to achieve that target.

Project owner is advised of additional funding in area, incl. Criteria

Project owner pitches to NIF, submits governance documentation incl. equality & diversity policy and copies of their accounts.

Project <u>Does Not</u> meet criteria.

Project will be not be eligible for consideration for CBC pledge. The project can remain on the site and raise funds from other sources.

Members Informed.

Members are informed of the projects occurring in their area and invited to provide feedback to officer/like the project through the site.

Relevant Head of Services and Portfolio holder advised.

Appraisal and Due Diligence.

Projects are scored against a set criteria . Questions can be put to the project owner.

Basic checks can be carried out.

Council considers pledging. (up to 50% of target or max £5,000).

Head of Economic & Planning and Head of Corporate Finance—in consultation with Portfolio Holder for Planning and Economic Development. Decision is based upon the score achieved by the project in assessment.

Council Makes a pledge.

Project owner is informed and has to signs up to CBC's terms & conditions electronically.

Council <u>Decides Not</u> to make a pledge/ project does not agree to T&Cs

The project can remain on the site and raise funds from alternative sources.

Monitoring Progress

Progress report is submitted through Spacehive when the project ends/ the money is spent.

Spacehive release the funds.

The total fund raised is released to the Project Owner. CBC's pledge paid into organisations bank.

Project Achieves/ Exceeds Set Funding Target.

Remaining funds pledged by Public/ alt sources.

Project <u>Does Not</u> Achieve Set Total Funding Target.

Project is unsuccessful and pledges are not released.